

Neighbor Islands 2018 PIT Count Training

January 2018

Overview of PIT Count

- ▶ PIT Count is HUD mandated through CoC Program Interim Rule. Requires both Sheltered and Unsheltered Count at least biennially.
- ▶ Very important data point. Measures progress towards reducing and ending homelessness.
- ▶ Integral part of the annual CoC application.

Overview (cont.)

- ▶ FY2017 NOFA – Changes in PIT counts from year to year a large part of annual NOFA scoring. System performance a huge percentage of the score.
- ▶ Island of Kauai last two PIT Counts:
 - 2017 – 412 (115 sheltered, 297 unsheltered)
 - 2016 – 442 (91 sheltered, 351 unsheltered)
 - Nearly 7% reduction in total from 2017 to 2016
- ▶ Importance of reviewing the data centrally before the survey data entry occurs in the HMIS.

Overview (cont.)

- ▶ PIT Count is a cross section of homelessness for a specific date. Does not measure numbers served over a specific period, e.g. one month, one year.
- ▶ Used by HUD to estimate the total number of homeless nationally as of a specific point-in-time. Data aggregated with all other Continuums nationally.

Overview of Changes in Data Collection for 2018

- ▶ Minimal changes in 2018
 - Minor change to gender question per HUD
 - Inclusion of the client follow-up info field
 - Multi-select on the race question
 - Child survey data collection
- ▶ All forms up on the www.HawaiiHMIS.org site
- ▶ Same chronic homeless (CH) criteria as last year

Sheltered Count

- ▶ Night of the sheltered count is Mon, 1/22/18
- ▶ All individuals and families residing in ES, TH programs on the night should be included
- ▶ RRH/PSH are considered permanent and should not be counted.
- ▶ Individuals who are sheltered should not be counted in the unsheltered count.

Sheltered Count (cont.)

- ▶ Those enrolled in RRH awaiting placement (i.e. still homeless) should be counted.
- ▶ As in the prior counts the HMIS will be used primarily for the sheltered count. Will be used to extract sheltered data as of 1/22/18
- ▶ Updating client records and matching vs actual census count

Sheltered Count (cont.)

- ▶ Matching internal census to HMIS data. HH listing a great report for this.
- ▶ Great data quality will enhance the accuracy of the reporting.
- ▶ Non-HMIS providers (e.g. DV) will use manual form as in the past.

Unsheltered Count

- ▶ Counts individuals and families that resided in unsheltered locations on the night of the count, 1/22/18
- ▶ Important question on the survey: Where did you sleep the night of Mon, 1/22/18?
- ▶ If answer is sheltered, end survey and do not enter into PIT module of the HMIS.
- ▶ Important to verify that children are actually unsheltered as of that night.

Unsheltered Count (cont.)

- ▶ As in prior years, HUD mandates population and subpopulation reporting.
- ▶ Survey forms capture all necessary info for the HUD reporting. Copies can be made starting 1/17, as all will be finalized and on the website.
- ▶ PIT module remains in CW. Working on testing and will be up and running for collection by 1/22

Unsheltered Unaccompanied Youth & Parenting Youth Surveys

- ▶ Minor parenting and unaccompanied youth households should proceed as if filling out a regular adult household surveys.
- ▶ Very rare cases in the 2017 unsheltered count
- ▶ Children's demographic section of unsheltered survey is unnecessary if completing HH survey for Unaccompanied Youth HHs

PIT Forms – Overview

- ▶ Outlines the PIT initiative
- ▶ Provides key 2018 dates along with data entry timelines for county leads
- ▶ Volunteer information and coordination

Oahu Single and Household Survey Forms

- ▶ Gathers information that allows us to enumerate the total number of homeless
- ▶ Ideally, top third of the form should have no missing data.
- ▶ Importance of skilled outreach personnel to conduct the survey as much as possible

Oahu Single and Household Survey Forms (cont.)

- ▶ Important data quality aspects: CH, Vet, families, duplicates
- ▶ Single/HH form data quality checks
- ▶ Use of skilled HMIS data entry staff with attention to detail. Minimal number of staff doing the actual HMIS data entry.

Oahu Single and Household Survey Forms (cont.)

- ▶ URL to the unsheltered PIT module will be to a copy of the database
- ▶ Very important to clean survey data prior to entry – e.g. weeding out duplicates, weeding sheltered surveys, review of client, provider, demographic, and subpopulation info by outreach personnel to ensure completeness and accuracy.

PIT Forms – Additional PIT Instructions

- ▶ Gives key data quality aspects for surveyors
- ▶ Outlines ways to identify active outreach clients in the HMIS that can be used to improve the count.
- ▶ Offers historical context of data quality thresholds.

Contact & Confidentiality Form

- ▶ Form must be signed by all surveyors
- ▶ PIT surveying captures client information that should not be disclosed and should be kept out of public view.
- ▶ Volunteers should not be entering survey data into the HMIS – this should be done by skilled HMIS data entry staff with great attention to detail.